

# Class of 2023 Community Leadership Series Application EMPLOYER/SPONSOR INFORMATION PAGE

This form must be read and signed by an authorized representative on behalf of each applicant to the Community Leadership Series (CLS).

## Attendance

The Community Leadership Series includes approximately 100 hours of session time. To graduate from the Community Leadership Series, a participant is expected to attend all sessions. CLS includes a two day, overnight retreat on September 8 and 9, and full day sessions held on the first Wednesday of the month from October through May. Attendance at the two-day retreat is mandatory. Attendance at each of the monthly sessions is required. Two excused absences (or a total of 17 session hours) will be permitted during the series (not including the Opening Retreat). Participants who miss more than 17 session hours or two monthly sessions, for any reason, will not be permitted to graduate. The tuition will not be refunded.

## Team Projects

An experiential service project for a local non-profit organization is part of the Community Leadership Series. Each participant will be assigned to a Team Project and expected to produce an agreed upon outcome for the non-profit organization involved. Team Project activities are above and beyond the 100 hours of class time. CLS participants are expected to devote between 20-50 additional hours to the Team Project during the Community Leadership Series.

## Tuition

Tuition for the Community Leadership Series is \$3,000. Each participant is expected to make a minimum personal financial contribution of \$250 unless otherwise arranged with employer. Sponsors typically pay the balance of tuition. No money should be sent with the application. Partial scholarships may be available for selected participants on a limited basis.

## Commitment

By signing this form, employers/sponsors understand and affirm that the purpose of the Community Leadership Series is for participants to increase awareness and understanding about the Capital Region while learning the principles and practices of servant leadership. If selected, participants are expected to devote the time and efforts necessary to complete the program. The participant understands the expectations, agrees to be bound by them, and upon graduation will seek meaningful ways to benefit the community through active participation such as board and/or volunteer service. All participants will receive a liability waiver form upon acceptance into the program.

### PLEASE COMPLETE INFORMATION BELOW

Name of My CLS Applicant					<input type="text"/>				
Employer/Sponsor Name			Sponsor Organization						
<input type="text"/>			<input type="text"/>						
Sponsor Position/Title			Mailing/Billing Address						
<input type="text"/>			<input type="text"/>						
Email			City		State	Zip	Phone		
<input type="text"/>			<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>		

I have reviewed this form and acknowledge my support for the applicant's participation in the CLS program. I understand the financial obligation as well as the applicant's monthly class time and team project commitment, and agree to support them in this endeavor. If the applicant from my organization is selected for the Community Leadership Series, I will pay the required amount. By signing this form, I agree to be bound by these commitments.

\*Upon acceptance, an invoice for \$3,000 will be sent directly to the participant, who will be responsible for submitting to employer/sponsor for payment.

Employer/Sponsor Signature   
\*Required

Completed form should be printed, signed, and uploaded with the application.  
The CLS application will not be considered complete without this completed sponsor form.

Successful candidates will be advised within a few weeks of application being received.  
Please contact the LHA office for further information. Phone: 717.216.5200 Email: LHA@leadershipharrisburg.org