



Team Projects

2016/17 Application

Leadership Harrisburg Area is a non-profit organization serving Cumberland, Dauphin and Perry Counties with leadership development and community leadership programs. Leadership Harrisburg Area, LHA, was established in 1986 with a mission that is still as strong today: To engage, develop and mobilize a diverse group of skilled leaders to shape our region's future, strengthen our communities and enhance the organization's they serve.

LHA's core program is the Community Leadership Series - a 9-month exploration of Central PA focusing on the region's strengths, opportunities and resources. Each class member in LHA's Community Leadership Series (CLS) participates in a Team Project serving a non-profit organization. Service to the non-profit organization is above and beyond the 100-hour series commitment.

Leadership Harrisburg Area added the Team Project component to its Community Leadership Series in 2003 and has served over 63 organizations since with critical assistance in the areas of strategic planning; marketing; feasibility studies; market surveys & research; management planning; emergency planning; and much, much more. A brief description of all team projects can be found on the LHA website at this link:

<http://www.leadershipharrisburg.org/wp-content/uploads/2012/02/List-of-Completed-Team-Projects-Mar-16.pdf>

The goals of the Team Projects are for CLS Participants to:

1. Experience the inner-workings of a non-profit organization and demonstrate a deep and clear understanding of the issues and challenges faced by local groups.
2. Experience the realities of working toward a common goal with a team of volunteers.
3. Serve the Capital Region by providing feedback, advice, skills, resources and a mutually agreed upon deliverable to a non-profit organization.

If your organization has a project that meets the following criteria, we encourage you to apply.

1. The project has a meaningful goal that will impact the organization and/or the community and can be achieved within a 9-month time frame (September-May).
2. The project has a single point of contact within your organization that can provide the background, materials and support needed for the team members to succeed.
3. The project has met with approval from your organization's board of directors.
4. The project will not require any funds on the part of LHA or the team members.
5. The project does NOT expect or ask LHA or team members to raise funds.
6. Agency or organization is a registered 501(c)(3) non-profit organization, church or school.
7. Agency or organization is located in or serving Cumberland, Dauphin or Perry Counties.
8. The single point of contact is available to make a 15-minute presentation to LHA in August 2016 (TBD).
9. If selected, the single point of contact is available to discuss the project with the Class of 2017 on Saturday, September 10, 2016.
10. If selected, the single point of contact is available to meet with the class during their session on Wednesday, October 5, 2016, in Harrisburg.
11. If the results are made public, your organization will acknowledge LHA in promotions and announcements.

Interested organizations must submit the completed application by **June 24, 2016** to lha@leadershipharrisburg.org or by mail to 3211 N. Front Street, Suite 105, Harrisburg, PA 17110.

For more information call 717-216-5200.

Leadership Harrisburg Area
Team Project Application 2016/2017

Complete project submissions must be received by LHA no later than Friday, June 24, 2016.

Applications must be complete and follow the outline described below.

If you need further clarification, contact Marla Sheaffer, Projects & Operations Manager, at 717-216-5200 or email lha@leadershipharrisburg.org.

Organization	Address			
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>			
Organization Website	City	State	Zip	Phone
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 100%;" type="text"/>
Contact Name	Contact Email			Phone
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>			<input style="width: 100%;" type="text"/>

Organizational Overview

Provide an overview of your organization including the mission, brief history, programs, number of staff, number of board members and volunteers.

Detailed Project Information

Please describe the project that you would like the LHA team to address within the September 2016 - May 2017 time frame. List the reason this project is needed; the specific goals and the final product or deliverable that your organization expects from the team.

Organizational Impact

What are the long-term impacts that you anticipate from this team project?

Additional Items that MUST be Included with Your Application:

1. A listing of your current board of directors.
2. A brief letter on organizational letterhead, signed by both the board chair and chief executive officer, stating that they approve of this submission and will acknowledge LHA and the Team Project if results are made public.

Applications are not considered to be complete without these attachments.

General Team Project Timeline:

July - August	Finalist organizations will be invited to an interview. Winners will be notified.
September 10	Selected organizations will attend the CLS Opening Retreat to describe and promote their project to the class.
October 7	Selected organizations will attend the CLS Session and meet their team members for the first time. Group will finalize methods of communication, meet Team Project Mentor, Identify Team Project Leader and establish the next meeting date.
Oct. - Dec.	Team members begin information gathering, tour facilities, collect data, assign tasks, establish project framework, etc.
Dec. - Feb.	Teams begin piecing the information together, analyzing findings, drafting plans and considering recommendations.
Feb. - May	Teams organize findings, finalize drafts and recommendations.
May	Teams present findings to Leadership Harrisburg Area and, at a separately agreed upon date and time, to the Non-Profit Organization.

Submissions must be received by LHA no later than Friday, June 24, 2016.

[Click here to submit by email.](#)

[Click here to print form.](#)
Fax to 717.963.7504 or mail to
3211 N. Front Street, Suite 105,
Harrisburg, PA 17110